LABCORP LINK™ — QUICK REFERENCE GUIDE

Creating a Labcorp Link™ account

To enable add-on test requests in Diagnostic Assistant, users must have a Labcorp Link account. If you're not an existing Link user, contact your Labcorp Link administrator to get an account.

Note: If you self-register for a Link account, you will be creating a Guest account, which may not allow you to create add-on requests. You'll need to contact your Link administrator to update your role to Clinical, Provider or Administrator.

User management for Labcorp Link administrators

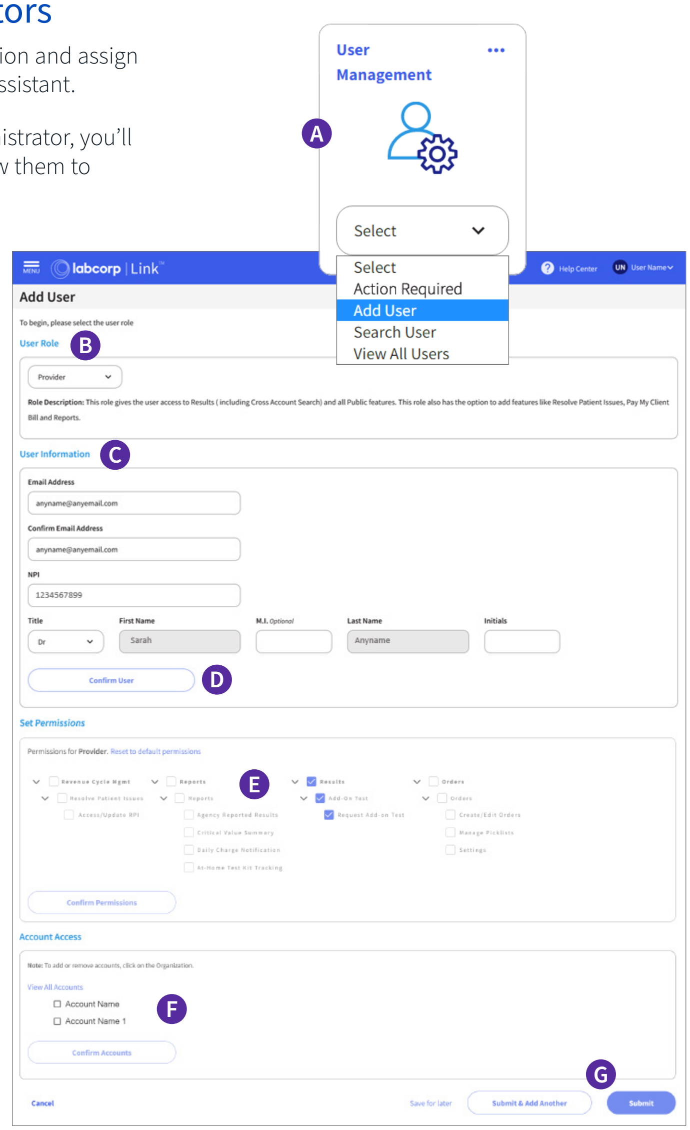
If you are a Labcorp Link administrator, you can add users for your organization and assign them Results access so they can access add-on test requests in Diagnostic Assistant.

Note: When a user self-registers, they create a Guest account. As their administrator, you'll need to **change their user role** to Clinical, Provider or Administrator to allow them to create add-on requests.

To add or edit Link users, sign in to Labcorp Link at labcorplink.com

1. Add a user

- **A** Select **Add User** from the drop-down on the User Management card.
- **B** Select the user role.
- **C** Enter the user information.
- **D** Click **Confirm User**.
- **E** Check/uncheck permissions to allow/deny access and click **Confirm Permissions**.
- **F** Check/uncheck accounts to add or remove access and click **Confirm Accounts**.
- **G** Click **Submit** or **Submit & Add Another** to complete user setup or click **Save for later** to complete the form at another time.



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labcorp.com/diagnostic-assistant

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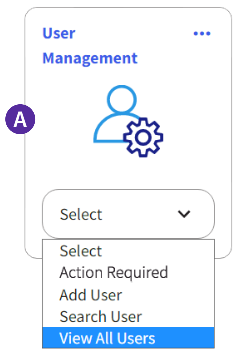
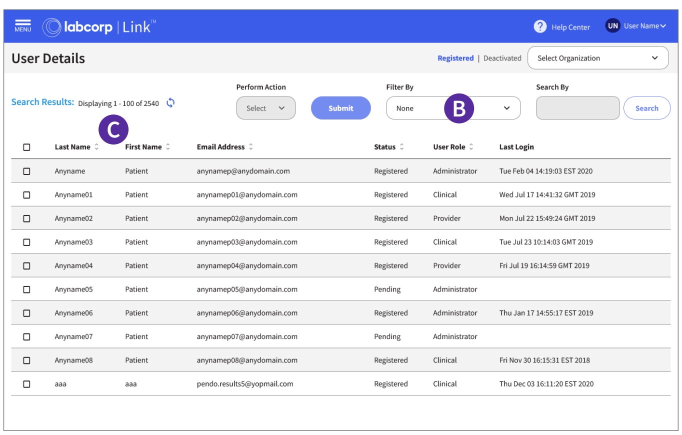
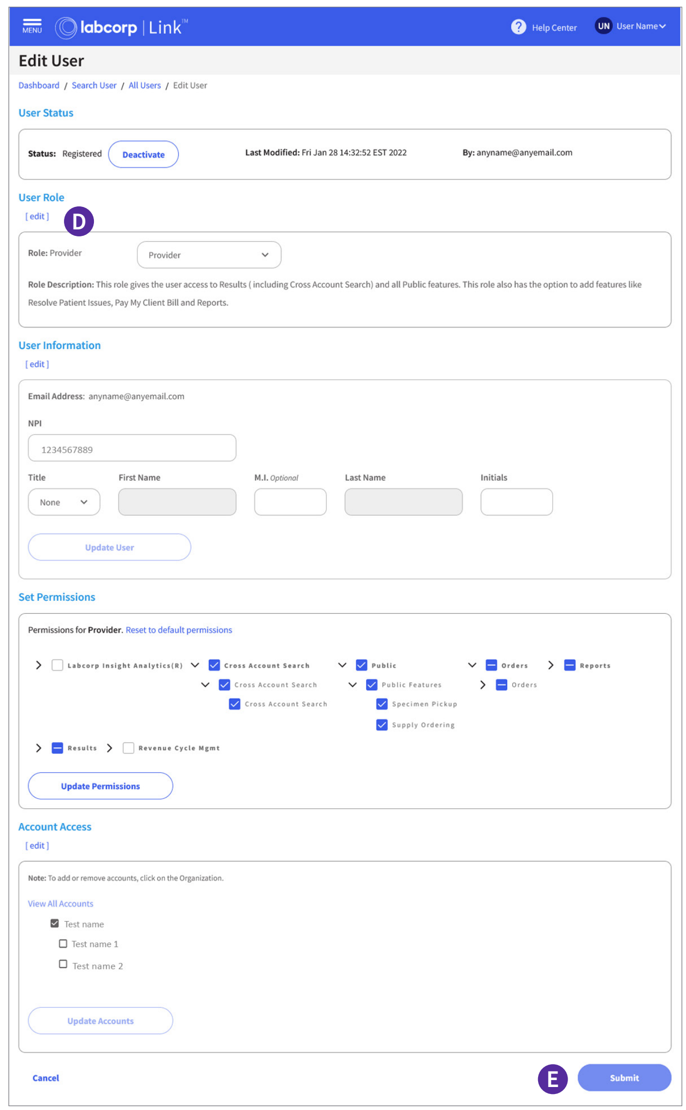
2. Change a user role

- **A** Select **View All Users** from the drop-down on the User Management card.
- **B** To search, select an option from the Filter By drop-down and enter search criteria into the Search By field. Then, click **Search**.
- **C** Select a user from the list of active users on the User Details page to view or edit their information.
- **D** Click **[edit]** to change the User Role.
- **E** Click **Submit**.







For more information,
contact your local Labcorp representative.